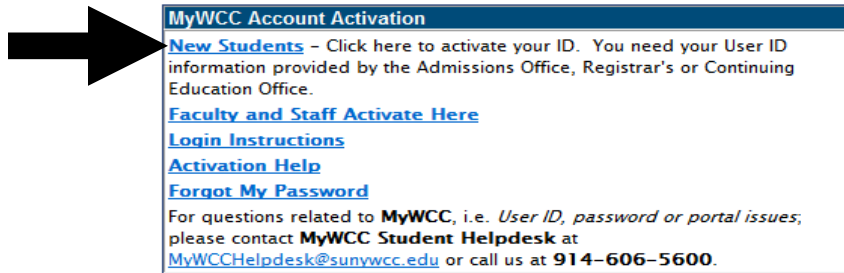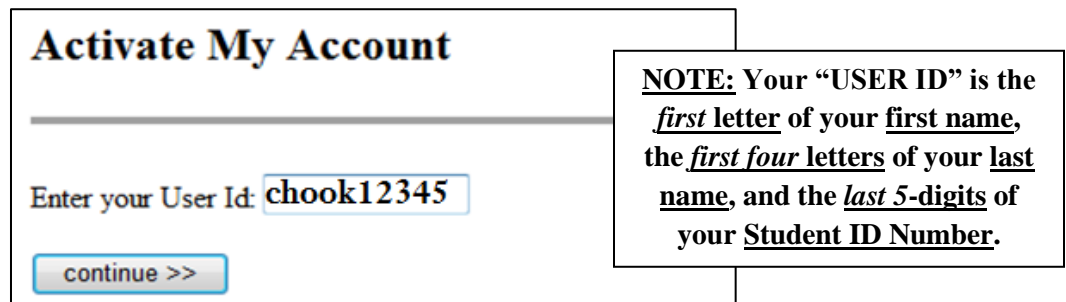# How to Activate Your *My*WCC Login

NOTE: *Effective Fall 2011, **all** of your student information can be found inside your MyWCC accounts including, but not limited to, billing info, schedule info, semester grades, unofficial transcripts, and more.*

STEP 1: Go to the ***My*WCC** Portal – **HTTPS://MYWCC.SUNYWCC.EDU.**

STEP 2: On the left hand side of the page, under the **"MYWCC ACCOUNT ACTIVATION"**, click on the **"NEW STUDENT"** link.

> **MyWCC Account Activation**
> **New Students** – Click here to activate your ID. You need your User ID information provided by the Admissions Office, Registrar's or Continuing Education Office.
> **Faculty and Staff Activate Here**
> **Login Instructions**
> **Activation Help**
> **Forgot My Password**
> For questions related to **MyWCC**, i.e. *User ID, password or portal issues;* please contact **MyWCC Student Helpdesk** at MyWCCHelpdesk@sunywcc.edu or call us at **914-606-5600.**

STEP 3: After clicking on New or Continuing / Returning Student, a new screen titled **"ACTIVATE MY ACCOUNT"** will appear, and you will see the following:
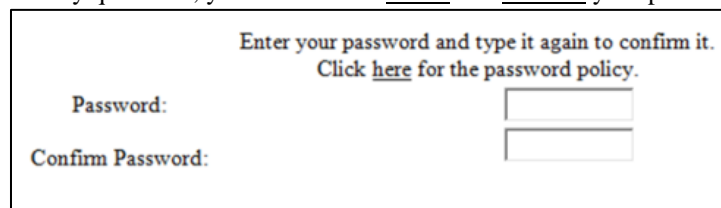
Activate My Account

Enter your User Id: chook12345

continue >>

> **NOTE: Your "USER ID" is the *first* letter of your first name, the *first four* letters of your last name, and the *last 5-digits* of your Student ID Number.**

STEP 4: The Activate My Account page is where you will select *two* security questions.

NOTE: You will need to *remember* your answers **verbatim**—however you type the answers is how you will be expected to re-type them, should you need to reset your password!

> **User ID:** CHOOK12345
> **Name:** Captain Hook
> In case you lose your password, please select two security questions and provide their answers which can be used later to confirm your identity.
> Question 1: -- select a question --
> Answer 1:
> Question 2: -- select a question --
> Answer 2:

STEP 5: Following the security questions, you will have to create and confirm your password.

> Enter your password and type it again to confirm it.
> Click here for the password policy.
> Password:
> Confirm Password: